



Fire Executive Board

City of Princeton

Monday, August 19, 2024, at 7:00 PM CDT to Monday, August 19, 2024 at 9:00 PM CDT

Public Safety Building 305 21st Avenue South. Present are Michele McPherson, Bob Gerold, Steve Zumberge, Josh Vaccari, Troy Thompson, Shane Werner, Jerry Rud, Jamin Wood. Absent was Joe Gerold and Brian Melgren.

1. Call to Order at 7:03pm.

2. Agenda Additions/Deletions, Approve August 19, 2024, Agenda

Motion to approve the agenda as presented or amended by Troy Thompson, 2nd by Steve Zumberge to approve the agenda.

3. Approve Meeting Minutes of July 15, 2024

Motion to approve the minutes as presented or amended. Motion by Shane W. and 2nd by Jerry Wood. Motion passed.

4. Financial Report

4.1. Year to Date Operating Financials

You will note that the budget worksheets have a space for "Proposed 2025" numbers. Please review the historical expenditures, the current YTD and be prepared to discuss the Department's 2025 needs. Disaster Relocation and Emergency Management are provided for information only. Discussion on tire repair projections, boat trailer and grass 2 ATV trailer will need to be added. The Emergency Management Trailer needs to be moved to Emergency Management budget. Department heads will be meeting to set the budgets for next year. Any request will be needed soon. Discussion on having yearly physicals instead of bi-annual. Steve will look at getting quotes for the physicals and fit test from different companies. Back pay for Josh as acting chief for the extra hours he has put in, Michele will be following up on that.

4.2. Capital Improvement Budget. Josh presented an idea of buying some new turnout gear every year to offset the 10 year replacement. SCBAs need to be in 2033, CIP for 2030 for replacement. Jerry will help project out the cost of the SCBA replacement. Josh also mentioned purchase a fire blanket for electric vehicle fires. J

4.3. Grant Updates. Josh, the Twice New Clothing grant for boots, September 10th we will have a rep to fit members for the new boots. Josh will get pricing for extrication gloves- funds could come from a dotation from the Dirty Rotten Biker festival.

5. Business

5.1. Department Morale Committee. Shane updated us on the Melgren pool party, fun had by all that attended.

5.2. Equipment: Inspections, Preventative Maintenance, New Purchases. Jerry updated the board with new Engine 5 reline drawing and specs. Jerry had found some mistakes; Custom Fire already corrected the errors. The truck committee will still need to review the latest specs and redline drawing. Ladder 1 alignment light is not working, and the small ladder access the pedestal was damaged during training and needs to be straightened. Josh brought up a white board should be mounted for Maintenance Repair notes for members to write on. Bob will order some out of service signs.

5.2.1. Maintenance - Lock Out/Tag Out Protocol.

5.3. Hiring Committee. City council will be presented with the recommendation of hiring 4 new members. Shane asked about the status of Brent Thole and his passing his last test for FF. Josh has confronted Brent about getting it completed and Brent agreed it will be by September deadline.

5.4. Facility Pre-Plans. Steve presented the idea of purchasing software he used in the past. Flow MSP is the software company. The software has a yearly fee.

5.5. Standard Operating Guidelines/Procedures. A new protocol needs to be developed when a piece of equipment needs to be repaired. SOG should be created for out of service SOG. A few exec board members meet and review a few SOGS, another meeting or two to review the rest of the SOGs.

5.6. Radios/Pagers. Shane had some updates on pagers. Andy from Mille Lacs County to reprogram the portable radios for Mayday.

5.7. Training Committee. We have been trying to get Engine 2 checked off with the members so we can get it back in service. The schedule is full until October.

5.8. Truck Committee. Jerry already addressed new E5 earlier in the meeting.

6. Captains Round Table. Josh updated some pay outs for the fair and stand by at the middle school.

Shane had a discussion about firefighter not wearing latex gloves, Shane asked if we can get Nitro Gloves non latex gloves. We all agreed to purchase the Nitro Gloves.

Jerry will ask about Ladder 1 alignment light with Kirveda, and pump testing.

Troy asked about the Grass Drags, Josh said only two members needed, Josh will send out information. September public safety day, Steve said Todd Fredrick has everything planned out.

Jamin asked about a call response on T2, all trucks should be staffed with two members minimum for safety.

7. Next Meeting: September 16, 2024

8. Adjournment. Motion by Josh, 2nd by Shane. Motion passed.